



# ARTS & CULTURE

## **REQUEST FOR APPLICATIONS**

FY 2027 PRODUCTION COSTS GRANTS

DEPARTMENT OF ARTS & CULTURAL  
CITY OF SAN ANTONIO

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## SECTION 1 – ABOUT THE DEPARTMENT

### Mission Statement

The City of San Antonio's Department of Arts & Culture strives to enrich the quality of life of San Antonio residents and visitors by investing in the production of art programming and helping people experience art in San Antonio. As a leader in arts and culture, the Department of Arts & Culture provides grants to individual artists and nonprofit organizations, manages two free art galleries, and welcomes film productions from around the world. Whether you are an artist, organization, or an arts enthusiast, we are here to help.

### Access Statement

Department of Arts & Culture grant programs are open to all people regardless of race, color, ethnicity, national origin, language, sex, gender, sexual orientation, gender identity and expression, ability, religion, or socioeconomic status. The City of San Antonio ensures meaningful access to City programs and services by reasonably providing translation, interpretation, and other accommodations upon request. To request any of these services contact the Department of Arts & Culture at [ArtsFunding@sanantonio.gov](mailto:ArtsFunding@sanantonio.gov) or at 210-207-6968. Providing at least 72 hours' notice will help ensure availability of your request.



## SECTION 2 – PROGRAM OVERVIEW

Performing Arts Production Costs Grants support San Antonio-based performing artists and organizations in the production of high-quality performances in San Antonio. Grants are awarded every other year (alternating with Performing Arts Venue Improvement Grants). Funding is dependent upon eligibility and the availability of funds. Performing Arts Production Costs Grants are funded by the City of San Antonio's agreement with Ticketmaster through the Arts & Entertainment Enhancement Fund.

## SECTION 3 – AVAILABLE HELP

### Informational Sessions

The Department offers informational sessions—in person and virtually—that detail eligibility, requirements, restrictions, and application instructions. If you would like to register and attend an Information Session, visit: <https://publicinput.com/i17441>

### FAQs

Please review the Frequently Asked Questions for Production Costs Grants, found here: <https://www.sa.gov/files/assets/main/arts/documents/fy-2027-production-cost-grant-faq.pdf>

### Still Have Questions?

Please contact us at [ArtsFunding@sanantonio.gov](mailto:ArtsFunding@sanantonio.gov).

## SECTION 4 – KEY TERMS

*Terms are specific to the Department of Arts & Culture's grants.*

### **Access**

Production is open to all people regardless of race, color, ethnicity, national origin, language, sex, gender, sexual orientation, gender identity and expression, ability, religion, or socioeconomic status.

### **Accessibility**

Advances access along the continuum of human ability and experience. Accessibility encompasses the broader meaning of compliance to include the legal provisions of the Americans with Disabilities Act but also the elements of Universal Design.

### **Board of Directors**

Nonprofit volunteer board that oversees governance, strategy, and organizational bylaws. Board members ensure the organization is compliant with all relevant laws and regulations and operates ethically and with integrity. The board has regularly scheduled meetings with consistent participation among its members, generates agendas for meetings, and maintains an archive of meeting minutes.

### **Arts and Cultural Organization**

An organization—as articulated in its mission statement, website, and GuideStar—with an operational scope dedicated to the creation, education, preservation, and presentation of arts and/or cultural programming.

### **Arts & Entertainment Enhancement Fund**

Funded through the City of San Antonio's agreement with Ticketmaster and "Donate to the Arts". Funds are earmarked for Performing Arts Production Costs and Performing Arts Venue Facility Improvement grants.

### **Good Standing**

Individuals and organizations current with IRS 990 filings, Federal, State, City of San Antonio, and Department of Arts & Culture contract compliance.

### **Fiscal Sponsor**

An entity, for-profit or nonprofit, that financially supports an arts and/or cultural organization. While these entities may contribute to an organization or event that Department of Arts & Culture funds, they are not eligible to apply for funding.

### **Language Services**

Providing interpretation and translation services at no cost to the community member to reduce language barriers.

### **Performing Artist**

Performs arts such as music, dance, theater, or literary performance for an audience.

### **Producing Organization**

A nonprofit organization that produces arts and/or cultural content unique to San Antonio. Examples include museums exhibiting their own collections and performing arts organizations featuring live shows of San Antonio-based talent (versus being a venue for out-of-town artists).

**Professional Performing Artist**

*Meets the following criteria:*

- Three+ years relevant work experience and/or specialized training in their artistic field (degree or certification)
- Demonstrates a clear investment of time and resources into the creation of new work  
A professional portfolio that includes published or publicly displayed works

**San Antonio Arts Commission**

An advisory body of the Department of Arts & Culture. The Commission makes recommendations related to arts funding, public art, and the Centro de Artes exhibition schedule. Founded on April 2, 2015, the Commission is made up of 15 members appointed by the Mayor and City Council. San Antonio Arts Commission has subcommittees that advise on Department of Arts & Culture's key functions and initiatives. Visit the [San Antonio Arts Commission](#) page.

**San Antonio-based**

An individual or organization who has a physical address within the city limit of San Antonio (City Council District). Exhibitions, programming, performances, and showcases must benefit the city of San Antonio.

**SECTION 5 – FUNDING****Funding Amounts**

*This grant is available to both individuals and organizations:*

- Up to \$7,500 for performing artists
- Up to \$15,000 for performing arts organizations

**Funding Cycle**

- Grants are administered annually with an Open Call every other year.
- Contracts are for a 12-month period, beginning October 1, 2026 and ending September 30, 2027. The production must be completed and publicly performed by the end of the contract term.

**Allowable Expenditures**

*The following expenses are allowed under this grant:*

- Venue rental
- Equipment/prop/staging costs
- Security costs
- Back-of-house labor fees
- Artist fees
- Marketing costs
- Insurance for production (artists only)

**Funding Payments**

Grantees receive 75% of the grant amount upon the completion and approval of the Interim Report and its required documents. The remaining 25% is provided upon completion of the production(s) and approval of the Final Report to the Department of Arts & Culture.

**Funding Suspension/Cancellation**

The City reserves the right to suspend, defer, or cancel all or part of the funding process at any time.

**Restrictions**

For artists, regular Full-Time City employees are not eligible for grants from the Department of Arts & Culture. Contract and temporary City employees are eligible.

**SECTION 6 – GRANT REQUIREMENTS****Utilize the City’s Grant Management Portal**

The City’s Department of Arts & Culture uses [GO Smart](#) as its online grant management tool. All applicants must create an account to apply and manage their grant.

**Attend Contract Information Session**

If awarded, grantees must attend contract information sessions that outline the terms of their contract.

**Production**

The production must already be planned at the time of application. Production must be held within San Antonio and be open and accessible to the public.

**Support San Antonio Performing Artists**

For organizational grantees, At least 70% of participating performing artists must be residents of Bexar County.

**Comply With Contract**

Grantees must comply with grant requirements and contractual obligations. Failure to comply may result in a grantee being ineligible for future grant funding.

**Reporting**

Grantees must submit timely Interim and Final Reports.

**Insurance**

Organizations and artists *may* need to secure insurance based on production and venue.

**Promotional Inclusion**

Include the Department of Arts & Culture support on news release and departmental logo on all promotional materials.

**Tickets**

Provide ten (10) tickets to the production/performance/event to Department of Arts & Culture.

**SECTION 7 – ELIGIBILITY**

*Only one application per individual/organization.*

**For Performing Artists**

*Applicant must meet the following criteria:*

- Eighteen+ years of age
- Be a professional performing artist
- Reside and/or have an artistic business/studio in a San Antonio City Council District
- In good standing with Federal, State, City of San Antonio, and Department of Arts &

## Culture

**For Performing Arts Organizations**

*Applicant must meet the following criteria:*

- San Antonio-based 501(c)3 tax exempt nonprofit
- In good standing with Federal, State, City of San Antonio, and Department of Arts & Culture
- Three years of actively presenting and producing in San Antonio
- Over half of overall organizational programming is in the performing arts
- Have an active Board of Directors
- Annual operating budget may not exceed \$15,000,000

**SECTION 8 – RESTRICTIONS**

*The Department of Arts & Culture Grant Funding cannot be used to support:*

- Any activity not allowed by the funding source.
- Workshops or educational programs.
- Programs held on a school campus that are provided by the school.
- State or local government institutions and departments.
- Capital improvements.
- Purchase of real property.
- Benefits or fundraising events.
- Cash prizes.
- Programs that are essentially recreational, rehabilitative, or therapeutic.
- Political purposes for or against a political candidate, ballot measure, or bill.
- Projects, productions, workshops and/or programs that include obscene material as defined in [Section 43.21, Penal Code of Texas](#).
- Costs of receptions and social activities, except when they are incidental and related to arts activities.
- Deficit or debt reduction efforts.
- Funding for litigation or litigation related activities.
- Religious institutions and/or programs to support a religion.
- University or College projects, groups, departments, or organizations.
- Student work completed for academic credit or as part of an academically supported project, program, or residency.
- Retroactive funding (projects that begin before the grant period).
- Applicants who fail to submit the Intent to Apply by the posted deadline.
- Late applications submitted after the posted deadline.
- Applications that are incomplete or fail to adhere to the eligibility requirements listed in the Grant Guidelines and Request for Applications will be marked as non-competitive and will not proceed to the next round of review.
- Applications that score below a minimum 75.

## SECTION 9 – ASSURANCES

All applicants for funding must certify that they are authorized to apply and that, at the time of application, assures that:

1. As a party to any resultant contract, the applicant understands and agrees to comply with the Non-Discrimination Ordinance of the City of San Antonio contained in [Chapter 2, Article X of the City Code](#) and further, shall not discriminate based on race, color, religion, national origin, sex, sexual orientation, gender identity, veteran status, age or disability, unless exempted by state or federal law, or as otherwise established in such contract.
2. Applicant acknowledges that they are prohibited from discussing their application with any member of the evaluation panel for their grant or any member of the San Antonio Arts Commission (including ad-hoc members of committees) during the application and review process. Any violation of this activity may disqualify the application.
3. Applicant will comply with the City's Ethics Code, particularly Section [2-61](#) that prohibits a person or entity seeking a City contract—or any other person acting on behalf of such a person or entity—from contacting City officials or their staff, regarding such contract, from the time the application process until Funding Recommendation vote by the San Antonio Arts Commission (the blackout period). Any violation of this activity may disqualify the application.
4. The applicant is the creator and owner of the artwork and no other individual may claim copyright to the artwork. Or, applicant has obtained rights and permissions to include material copyrighted by someone else.
5. The applicant agrees to abide by the published Funding Guidelines and the Request For Applications, including any Appeals Process.
6. All information submitted in the application is true and correct.

## SECTION 10 – HOW TO APPLY

### Applying is two-step process:

1. Applicants complete the Intent to Apply and staff will determine eligibility.
2. Eligible applicants will advance to the Application where they will provide detailed information about their past and proposed productions.

### Deadlines

Intent to Apply Deadline—March 27, 2026 at 5 p.m. CST

Application Deadline—April 23, 2026 at 5 p.m. CST

### **Register Online**

Create an individual **OR** organizational profile in [GO Smart](#). Applicants who already have a GO Smart profile, should review for accuracy.

### **Intent to Apply in GO Smart**

*Applicants will need to provide the following information:*

#### **For Performing Artists**

- Applicant profile with name and contact information
- Proof of San Antonio residency or proof of studio/artistic employment within San Antonio City Limits via ID, utility bill, lease, etc.
- Proof of age; applicants must be 18+ years old
- Certification as a professional performing artist
- Resume with dates demonstrating professional artist tenure (minimum 3+ years) and any relevant degrees/certifications
- Completed Contract Disclosure Form located in GO Smart
- Proposed production with title, location, and date(s)
- Confirmation of residency requirements for participating performing artists (70% must be residents of San Antonio/Bexar County)

#### **Questions**

1. *Have you ever failed to complete any contract awarded? If yes, state the name of the organization contracted with, the services contracted, date, amount contracted, and reason for failure to complete contract.*
2. *Have you ever received any disciplinary action or pending disciplinary action from a regulatory body or professional organization or have you been debarred from contracting with a state or federal agency? If yes, state the name of the regulatory body or professional organization, date, and reason for the disciplinary action or debarment.*

#### **For Performing Arts Organizations**

- Name and address of organization headquarters
- Other names under which organization has operated for last three years.
- Articles of Incorporation
- IRS Determination Letter
- Certification as a Performing Arts Producing Organization.
- List of Board Members
- Copy of Board Bylaws
- Completed Contract Disclosure Form located in GO Smart
- List three productions performed in the last three-year period
- Proposed production with title, location, and date(s)
- Confirmation of residency requirements for participating performing artists (70% must be residents of San Antonio/Bexar County)

#### **Questions**

1. *Has your organization ever failed to complete any contract awarded? If yes, state the name of the organization contracted with, the services contracted, date, amount contracted, and reason for failure to complete the contract.*
2. *Has your organization ever been declared bankrupt or filed for protection from creditors*

- under state or federal proceedings? If yes, please describe. Make sure to provide the date, court, jurisdiction, case number, amount of liabilities and assets. If no, please enter N/A.*
3. *Has your organization ever received any disciplinary action or is currently pending disciplinary action from any regulatory body or professional organization(s)? If yes, state the name of the regulatory body or professional organization, date, and reason for the disciplinary action. If no, please enter N/A.*

**Once application eligibility is confirmed, applicants will be granted access to the application in GO Smart.**

**Application in GO Smart**

*Applicants will need to provide the following information:*

**For Performing Artists**

1. Merit of Proposed Production:
  - a. *Provide a brief description of the Production/Performance.*
  - b. *Does this production have multiple performances? If yes, how many and what are the proposed dates?*
  - c. *Describe the artistic and innovative qualities of the production.*
  - d. *How will this production enrich the culture of San Antonio?*
  - e. *What are the goals and intended outcomes of the production?*
  - f. *How do you propose to achieve broad participation across the San Antonio community?*
  - g. *Artistic Team: If you plan to use additional artistic personnel, describe their qualifications and achievements that are central to the production's success.*
  - h. Venue:
    - a. *Describe the venue and its appropriateness for the production.*
    - b. *Upload a confirmation from the venue that details date hold, equipment rental, security, and back-of-house labor fees.*
  
2. Administrative Capability:
  - a. Timeline:
    - a. *Provide a detailed timeline to include major milestones and completion dates between the contract period of October 1, 2026 through September 30, 2027.*
  - b. Budget:
    - a. *Funding sources to include sponsorships and in-kind donations.*
    - b. *Production cost(s) per performance being requested under this grant.*
    - c. *Insurance costs.*
    - d. *Total dollar amount requested under this grant, up to \$7,500.*
  - c. Marketing:
    - a. *What are your plans for marketing and promoting the production?*
  
3. Experience: Past Performances
  - a. *Describe three past performances.*
  - b. *How were they artistically innovative or relevant?*
  - c. *How did they enrich the culture of San Antonio?*
  - d. *How did they achieve broad and diverse participation across San Antonio?*

- e. *Artistic Team: If you used additional artistic personnel for these performances, describe their qualifications and achievements that were central to the production's success.*
- f. *Provide supporting documentation (photos, videos, etc.) for past performances described above.*

### **For Performing Organizations**

1. Merit of Proposed Production:
  - a. *Provide a brief description of the Production/Performance.*
  - b. *Does this production have multiple performances? If yes, how many and what are the proposed dates?*
  - b. *Describe the artistic and innovative qualities of the production.*
  - c. *How will this production enrich the culture of San Antonio?*
  - d. *What are the goals and intended outcomes of the production?*
  - e. *How do you propose to achieve broad participation across the San Antonio?*
  - f. *Artistic Team: Describe qualifications and achievements of the key artistic personnel who are central to the production's success.*
  - g. Venue:
    - a. *Describe the venue and its appropriateness for the production.*
    - b. *Upload a confirmation with a Letter of Support from the venue that details date hold, equipment rental, security, and back-of-house labor fees.*
2. Administrative Plan (Capability)
  - a. Timeline:
    - a. *Provide a detailed timeline to include major milestones and completion dates between the contract period of October 1, 2026 through September 30, 2027.*
  - b. Budget:
    - a. *Funding sources to include sponsorships and in-kind donations.*
    - b. *Production cost(s) per performance being requested under this grant.*
    - c. *Total dollar amount requested under this grant, up to \$15,000.*
  - c. Marketing:
    - a. *What are your plans for marketing and promoting the production?*
3. Experience: Past Performances
  - a. *Describe three past performances.*
  - b. *How were they artistically innovative or relevant?*
  - c. *How did they enrich the culture of San Antonio?*
  - d. *Artistic Team: Describe the qualifications of the key artistic personnel who were central to the production's success.*
  - e. *Provide support documents (photos, videos, etc.) for the past performances described.*

## **SECTION 11 – EVALUATION CRITERIA & SCORING**

Applications are competitively scored by an independent panel using the Production Costs Grant application criteria and must score a minimum of 75 to be considered for funding. The maximum score an application can receive is 100 points.

**Merit of Proposed Production** (up to 40 points)

- Artistic and innovative quality of the production
- Relevance of production to culturally enrich San Antonio
- Articulated goals and proposed outcomes of production
- Proposed efforts to achieve broad participation across San Antonio

**Administrative Capability** (up to 30 points)

*Ability to successfully administer grant and production with:*

- Achievable timeline
- Realistic budget
- Implementation plan with promotional strategy
- Appropriate venue selection on hold with outlined fees

**Experience** (up to 30 points)

- Past productions that exemplify artistically relevant and/or innovative productions
- Past productions that achieved broad and diverse participation across San Antonio
- Qualifications of key artistic personnel

## SECTION 12 – PANELISTS

Each year, the Department of Arts & Culture engages individuals representing a broad range of artistic and cultural viewpoints, professions, and backgrounds to serve on panels that review grant funding applications. Panelists are knowledgeable and informed about the arts and culture community of San Antonio. While panelists are volunteers, they will receive an honorarium for sharing their time and expertise.

**Panelist Application Process**

Panelists serve as reviewers through a public process. An individual may serve as a panelist by completing an online application. Staff reviews applications and makes recommendations to the Arts Funding Committee based on need, expertise, and ability to serve.

**Panelist Accountabilities**

*Panelists commit to the following:*

- Workshop participation to learn review process and grant guideline criteria.
- Recusal if there is a conflict of interest with an applicant.
- Careful review and assessment of assigned applications and supporting materials.
- Timely input of comments and scores.

## SECTION 13 – GRANT APPLICATION REVIEW PROCESS

1. Staff determine eligibility (Intent to Apply).
2. Panels review all assigned applications.  
*To ensure panelists review each application fairly, panelists are required to declare any conflict of interest with applicants seeking funding. In the event of a conflict of interest, panelists are required to recuse themselves from evaluating application and may be dismissed from serving as a panelist if the conflict-of-interest warrants.*

3. Department of Arts & Culture staff develop Funding Recommendations based on:
  - a. Eligibility
  - b. Panel Review Scores
  - c. Available Funding
4. Staff sends each applicant a Funding Notification Email twenty (20) days prior to the first scheduled public meeting to allow time for appeals. Applicants who score below 75 receive comments in their Funding Notification Letter to aid in the understanding and rational of scoring. Applicants who score above 75 will be able to receive panelist comments, if available, upon request.
5. San Antonio Arts Commission's Arts Funding Committee reviews Staff Preliminary Funding Recommendations in a public meeting and consider appeals.
6. San Antonio Arts Commission's Arts Funding Committee approves Preliminary Funding Recommendations and forwards them to the San Antonio Arts Commission.
7. San Antonio Arts Commission's Funding Recommendations will be final unless funding is not available within the adopted budget, in which case grants will be reduced accordingly.

## **SECTION 14 – APPEALS**

For grant applicants not approved for funding, an appeals process has been established by the San Antonio Arts Commission and the Department of Arts & Culture.

### **Grounds for Appeal**

Appeals must be demonstrated and be based on one or more of the following:

1. **The San Antonio Arts Commission or one of its Committees, Panels, and/or staff substantially deviated from the published grant funding review policies and procedures.** (Examples may include: deviation from the grant review criteria; failure to follow processes outlined in the Grant Funding Guidelines or Request For Applications.)
2. **Undue influence was placed on the Panel, Arts Funding Committee, and/or San Antonio Arts Commission by member(s) with a conflict of interest.** (Undue influence is the excessive persuasion and/or manipulation to control decision-making. Please see Section 16 – Conflict of Interest in the Request for Applications for more information.)
3. **The Panel's, Arts Funding Committee's, or San Antonio Arts Commission's decision was based on information not related to the proposed outcome of the application.** (An example may include conflation of another project by the applicant that is separate and/or distinct from the project described in the Application.)

### **Submitting an Appeal**

Appeals are based on original application submissions. New and/or subsequent application

information will not be considered. Applicants will have 10 days from Funding Notification Letter receipt to submit an appeal via the Grant Appeal Form, which will be linked in the Funding Notification Letter. Submission of the Grant Appeal Form is mandatory as it satisfies the written appeal requirement. The Form must be completed in its entirety to be considered for an appeal. Upon receipt, staff will review and if one of the three appeal grounds are met, a virtual meeting will be scheduled to discuss the appeal. Only appeals that successfully demonstrate Grounds for Appeals (per Guidelines and Request for Applications) will advance to the Arts Funding Committee for a hearing.

**Step 1**

Submit your completed written appeal via the Production Costs Grant Appeal Form within ten (10) days from receipt of the email containing the Funding Notification Letter.

**Step 2**

Meet with department staff to discuss Grounds for Appeals.

**Step 3**

If appeal is valid, applicant must present their appeal to the San Antonio Arts Commission's Arts Funding Committee in a public meeting.

**Step 4**

If the Arts Funding Committee changes the preliminary funding allocations, notification will be sent to all impacted applicants.

**Not Eligible for Appeals**

*The Department of Arts & Culture, San Antonio Arts Commission, and the Arts Funding Committee will not consider appeals based on the following:*

- Correcting applicant errors and omissions in the application or review process.
- Disagreements about information included in the agency's IRS 990.
- Disagreements about the merits of the application relative to other applications.
- Events and/or developments that occurred after application submittal.

**Appeal Hearing**

Appellants who successfully demonstrate Grounds for Appeals will advance to the Arts Funding Committee for a virtual hearing. The Arts Funding Committee will not review or reassess application materials, but will take one of three actions:

1. Replace a recommended applicant with the applicant who appealed and forward the new recommendation to the San Antonio Arts Commission.
2. Pause all awards and call for the rescoring of the applicant who appealed and all other applicants.
3. Deny the appeal and move forward with current staff recommendations.

**SECTION 15 – RESTRICTIONS ON COMMUNICATION**

During the restriction period (from the application opening date of March 9, 2026, until Funding Recommendation vote by the San Antonio Arts Commission), applicants are prohibited from discussing grant status with elected City officials and their staff, members of the San Antonio

Arts Commission and its Subcommittees, and grant evaluation panelists; violation may result in application disqualification. Exceptions are extended to the following people/committee for these circumstances:

- The Department of Arts & Culture's Grant Management Team for the purpose of questions, clarifications, and appeals.
- The Arts Funding Committee for the purpose of appeals at the August 6, 2026 meeting

### **SECTION 16 – OPEN RECORDS**

All application materials are public information. Application materials submitted to the Department of Arts & Culture are considered public information and subject to Open Records Requests. Members of the public may receive a copy of these materials through a formal request. Materials are subject to public disclosure in accordance with Texas law as defined in Chapter 201, Section 201.003(8) of the Texas Local Government Code and Subchapter J, Chapter 441 of the Texas Government Code. To request a copy of the law, please contact the Office of Texas Secretary of State at: <https://www.sos.state.tx.us/about/contact.shtml>.

### **SECTION 17 – CONFLICT OF INTEREST**

Panelists, Arts Funding Committee members, and San Antonio Arts Commissioners are required to disclose any conflict of interest with any applicant and will recuse themselves from scoring or making any decisions regarding an applicant with whom they have a conflict of interest as defined in [Section 2-43 of the City Ethics Code](#):

A. General rule. To avoid the appearance and risk of impropriety, a City official or employee shall not take any official action that he/she/they knows is likely to affect the economic interests of:

The official or employee;

His/her/their parent, child, spouse, or other family member within the second degree of consanguinity or affinity;

His/her/their outside client;

A member of his/her/their household;

The outside employer of the official or employee or of his/her/their parent, child (unless the child is a minor), spouse, or member of the household (unless member of household is a minor);

An entity in which the official or employee knows that any of the persons listed holds an economic interest as that term is defined in section 2-42;

An entity which the official or employee knows is an affiliated or partner of an entity in which any of the persons listed holds an economic interest as defined in section 2-42;

(a) An entity for which the City official or employee serves as an officer or director or in any other policy making position; or (b) A non-profit board to which the official or employee is appointed by the City Council or City management to represent the best interests of the City, if the action by the City official or employee as a member of the board is related to an item pertaining to the City, and the City official or employee would be involved in the negotiation, development or implementation of

that item on behalf of the City; or

A person or entity with whom, within the past twelve (12) months:

(a) The official or employee, or his/ her/their spouse, directly or indirectly has: 1.) Solicited an offer of employment for which the application is still pending; 2.) Received an offer of employment which has not been rejected; or 3.) Accepted an offer of employment; or (b) The official or employee, or his/her/their spouse, directly or indirectly engaged in negotiations pertaining to business opportunities, where such negotiations are pending or not terminated.