



DOWNTOWN OPERATIONS

2026-2027 DOWNTOWN MOBILE FOOD TRUCK VENDING PROGRAM CHECKLIST

The following documents **MUST** accompany your application before it can be processed:

- ☐ Application for Vending Permit (completed and signed)
- ☐ Current Picture I.D. (Texas Driver's License or Texas Department of Public Safety I.D.)
- ☐ Copy of Active State of Texas Sales Tax and Use Permit Date Verified: _____
- ☐ Copy of Current State of Tx Health Permit or Expiration Date: _____
Current City of San Antonio Health Permit
- ☐ Copy of Current Fire Inspection Permit Expiration Date: _____
(no photos of window decal)
- ☐ Copy of Current Certificate of Insurance Expiration Date: _____
(City of San Antonio as Additionally Insured) **Make out to bellow address.**
- ☐ Color Menu of Food Items with prices (Food Truck/ Dessert Truck/ Other (_____))
- ☐ 4 Color Photos of food truck/trailer (front, rear, left and right sides)
Dimensions: L: _____ W: _____
(Trailers only) Photos of vehicle (Dimensions L: _____ W: _____)

For question or assistance regarding the application process, please call 210-207-3677 or email

downtownvending@sanantonio.gov.

If you wish to speak to someone in person regarding the application,
please visit the Downtown Operations Office.

NOTE: Incomplete applications will not be accepted.

City of San Antonio
Attn.: Downtown Operations
PO Box 839966
San Antonio, TX 78283-3966
210-207-3677