

Historic House Specialist Certification



CERTIFICATION REQUIREMENTS

- Take all three (3) courses (one of each 1 hour, 2 hour, and 3 hour)
- Pass final online exam

ONCE CERTIFIED

- Listed on OHP's website
- Listing as a Certified member of the SA Rehabber Club
- Emailed certificate
- Signature Designation

Why Preserve?







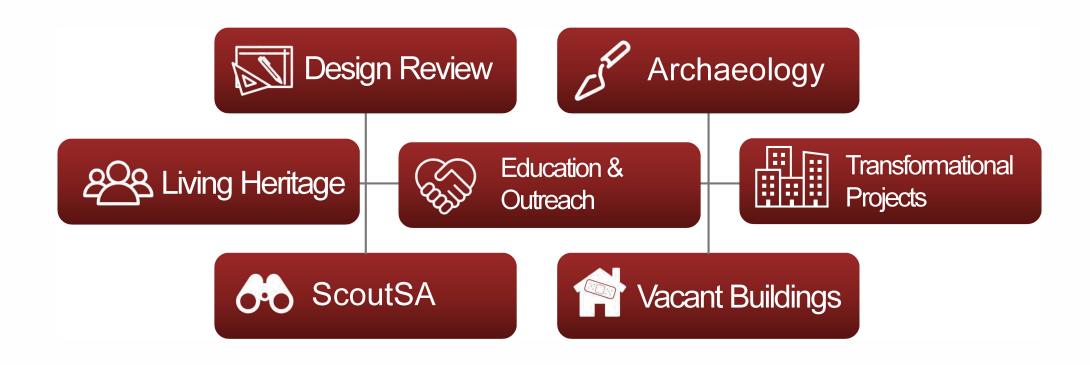
The purpose of OHP is to safeguard the cultural, economic, and environmental sustainability that preserves San Antonio's unique sense of place, economic competitiveness, and authenticity.

About the Department

- Since 2008
- One of largest municipal programs in the country;
 23 FTE's
- Leader in Texas; 1/3 of all reviews
- Leader nationally in public outreach and engagement by a municipality

- 1,430 Landmarks
- 32 Historic Districts
- 7 RIO Districts
- Downtown Zoning
- Public Facilities / ROW
- Viewsheds / MPOD
- Eligible properties
- City Incentives
- All city-wide demolitions
- Deconstruction Ordinance
- Vacant Building Ordinance

Program Areas



Deconstruction



Deconstruction is now **required** for older residential housing.

www.SAreuse.com

CONTACT INFO

Jess Anderson Assistant Program Manager Jessica.Anderson@sanantonio.gov 210-207-0066

Vacant Building Program

- Register your vacant building
- Pay a fee unless maintaining a certain standard of care

CONTACT INFO

210-207-7244

Vbp@sanantonio.gov

Kathy Rodriguez

Program Manager



Caitlin Brown-Clancy

Senior Historic Preservation Specialist

About Design Review

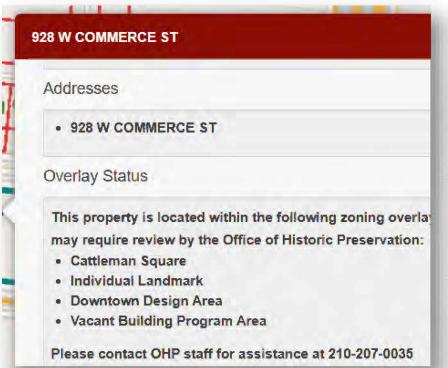
Office of Historic Preservation (OHP) reviews exterior modifications and repairs for the following type of properties and requests per the City's Unified Development Code (UDC):

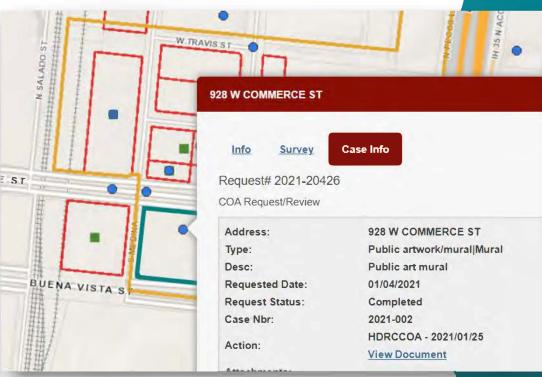
- Historic districts
- Individual landmarks
- Public Facilities/Right-of-way
- Properties determined eligible for historic designation (see UDC 35-453)
- Demolitions
- Downtown Zoning
- River Improvement Overlays
- Viewsheds/Mission Protection Overlay District (MPOD)

All proposed work must be approved through a Certificate of Appropriateness issued by the OHP or as recommended by the Historic and Design Review Commission (HDRC) before work can begin.

Is this property historic?

Explorer Map (sa.gov/historic)







Map Layers

- COSA Address
 - BCAD Parcels
- OHP Case
- ✓ Under Review
- ✓ OHP Survey
- ✓ ☐ Historic Districts
- Historic Landmarl
- RIO District
- Downtown Design
- Mission Protection
- Alamo Viewshed
- Vacant Building Pr

What needs approval?

OHP has purview over all work except the interior of structures.

- Exterior maintenance and alterations (windows, doors, walls, roofs, foundation, siding, porches, decks, chimneys, etc.)
- Additions
- New Construction
- Site Elements (landscaping, retaining walls, fences, walkways etc.)
- Signage
- Demolition (partial, total, primary and accessory structures)

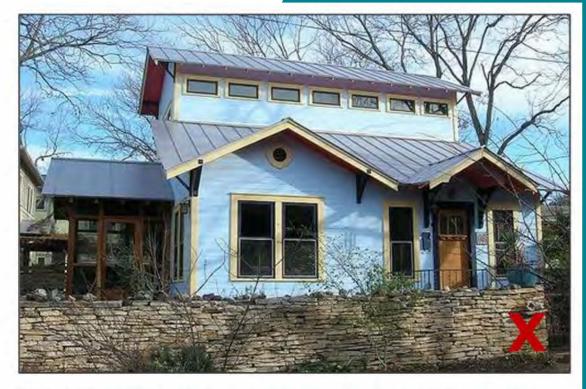
Historic Design Guidelines

- Illustrated guidance, English and Spanish
- For all properties designated historic
- Mission Historic District Design Manual
- 8 chapters
 - Using the Historic Design Guidelines
 - Exterior Maintenance and Alterations
 - Additions
 - New Construction
 - Site Elements
 - Signage
 - A Guide to San Antonio's Historic Resources (lists all architectural styles and historic districts)
 - Glossary

Historic Design Guidelines



This addition is sited below the peak of the roof and is scaled so as not to alter the appearance of the home's front façade or otherwise detract from the original structure.



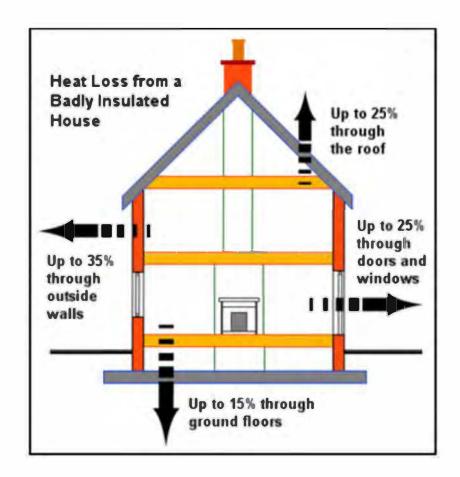
The scale and placement of this inappropriate second story addition overwhelms and obscures the form and character of the original structure.

Policy Guides

- Provide customers with additional guidance in the review process; illustrative examples of work that is eligible for either administrative approval or a positive recommendation to the HDRC.
- Consisted with the Historic Design Guidelines
- English and Spanish
- Six policy guides
 - Substitute Materials
 - Porch Rehabilitation and Reconstruction
 - Windows
 - Fences
 - Xeriscaping
 - Sustainability and Energy Retrofit

Windows

- Vinyl windows (warrantied for 5-20 years) versus 100 year old wood windows
- Retrofitting solutions
- Additional resources links
- Repair vs replace guidelines
- Historic window dimensions
- Window schedule template



Xericscaping

Benefits of Native, Drought-Tolerant Landscapes

- Reduces the heat island effect
- Supports pollinators
- Reduces water runoff







LEGAL DESCRIPTION

NAMES OF TAXABLE PARTY. ACRE 20140A SELECT SECONDOCTOR OF PROJECT California Street

MINER APPROXI

APPLICATE Date Street Print, 1999 Story Bull. Minches Helich Habert Michael Hardweller Brook Argentechten W.

TYPE OF MORE

Date: Librory Sent Selection

the form the a second of the party against the former for the party and the party and

Certificate of Appropriateness (CoA)

- Issued by the Specialist-on-Duty or your case manager
- Expires after 180 days; you can request to renew
- Post to the property during work
- Required in addition to a permit
- Required for all exterior work for properties in our jurisdiction.

How to complete an application

Submit an Application

Applications for a Certificate of Appropriateness (COA) or Demolition Review must be submitted online via the Application Portal below.

Before submitting a request, we strongly recommend that you visit the <u>Before Getting Started</u> page for the following resources:

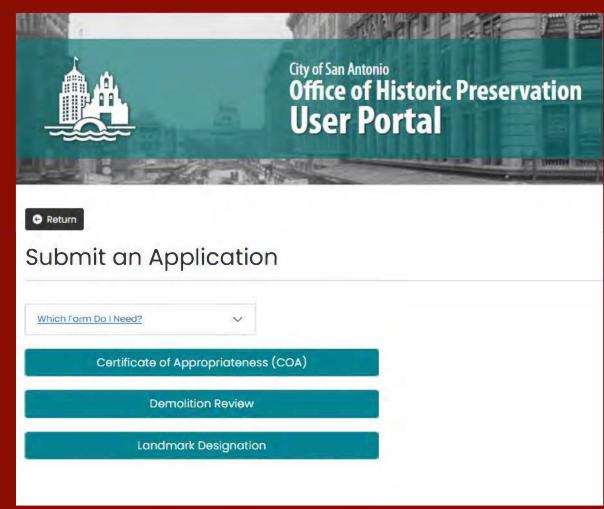
- Learn what to expect during the design review process.
- · Identify your assigned OHP case manager.
- Review applicable design standards or guidelines.
- View examples of successful application materials.

Submit requests for a COA, Demolition Review or Landmark Designation:

Access User Portal >

NOTE: Requests are only accepted through the portal.

Video: How to Use OHP's User Portal



How to complete an application

PHOTOS

Full front façade

 Photo(s) of the specific request location (windows, porch, roof, landscape, etc.).

MEASURED DRAWINGS

- Measured drawings with materials labeled
- E.g. site plan, elevation drawings, 3D renderings or perspective drawings
- Specification sheets from manufacturers
- Historic photos or example photo annotated with measurements

CONTEXTUAL

- Photos of existing conditions (labeled)
- Photos of historic examples on the block
- Expert's letter commenting on condition
- Cost estimates
- Letters of support from neighborhood associations or other interested parties

Process types

Administrative Approvals

- Expedited Review
- Standard Review

Public Hearing

- HDRC Historic & Design Review Commission
- CTAB Compliance & Technical Advisory Board

Administrative Approvals

Expedited Review - requests approved by OHP Staff within 1-2 business days. This review type is limited to minor repair and maintenance projects and mirrors the current process for administrative approvals. These items will not be shown as pending on the Public Portal, but any past approval may still be found on OHP's Explorer Map.

10 Day Review - requests approved by OHP Staff following a 10-day review period. Items eligible for this review are listed below. All scopes must fully comply with any adopted standards or guidelines to remain eligible for administrative approval. These items will be shown as pending on the Public Portal until the tenth business day.

Admin: 10 Day Reviews

- Front yard fencing
- Porch reconstructions
- Rear additions
- Addition or modification of fenestration on non-primary facades
- Approval of a site plan to inform zoning process
- Detached carports
- Substitute materials
- Telecommunication equipment on existing infrastructure or rooftops when not visible from the right-of-way
- Finding of Historic Significance (with owner agreement and not part of a change in zoning request)
- Demolition of non-contributing structures following assessment

Administrative vs HDRC

VS

Administrative (Expedited)

- 1 to 3 business days
- General repair and maintenance
- Most landscaping
- Minor alterations
- Over 1,500 administrative approvals per year

HDRC

- Noticed public hearing, twice a month
- Larger alterations
- Permanent hardscaping
- New construction
- Public projects
- Demolition of landmarks

Historic and Design Review Commission (HDRC)

- HDRC Hearings are 1st & 3rd Wednesdays
- You are assigned a Case Manager
- The case manager will write a report with a staff recommendation based on the Historic Design Guidelines. Sometimes stipulations are added to approval.
- Over 80% of requests to the HDRC receive approval.

20 day cycle

Preliminary Consultation

Application submitted

Staff review, site visits

HDRC Action

Decision

Compliance and Technical Advisory Board (CTAB)

- Doubles the membership of the Historic & Design Review Commission
- Reviews compliance cases, policy documents, and historic design guidelines
- Technical issues and material specifications for historic properties such as:
 - window and door replacement
 - changes to roofing material
 - siding and skirting specifications,
 - composite substitutes
- CTAB meetings typically occur the third Friday of each month

Public Portal

Existing Notices:

HDRC Agenda and Prelim Agenda Demolition Alerts

- Properties with certain buffers
- Potentially eligible
- Contributing status determinations

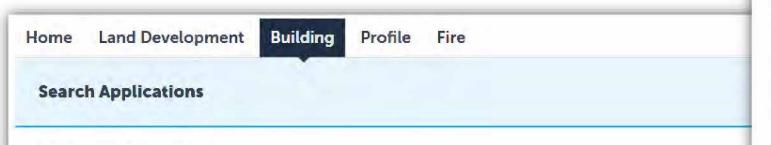


New Standard Reviews:

Administrative Approval following 10 business days

Past Approvals

- Explorer Map (sa.gov/historic)
- DSD's BuildSA (sa.gov/dsd)



Search for Records

Search records by any of the following:

- General Search (Application, Address, and Parcel options)
- Address
- Contact

Enter information below to search for records. Use the drop-down list below (to the right) to select the search type.

General Search



Search Current & Pending Reviews

The Public Portal provides real-time access to pending items and cases tentatively scheduled for a public hearing.



& Past Appro

The Explorer Man search by propert designation statu records on file at

Resources

- Historic House Handbook
- Design Resource Center on Pinterest
- Historic Home Dashboard
- Google Streetview (2007 to present)
- NPS Preservation Briefs
- Historic Design Guidelines

Neighborhood Associations

- Helpful resource
- Architectural Review Committees
- Guidance, connections, resources, etc

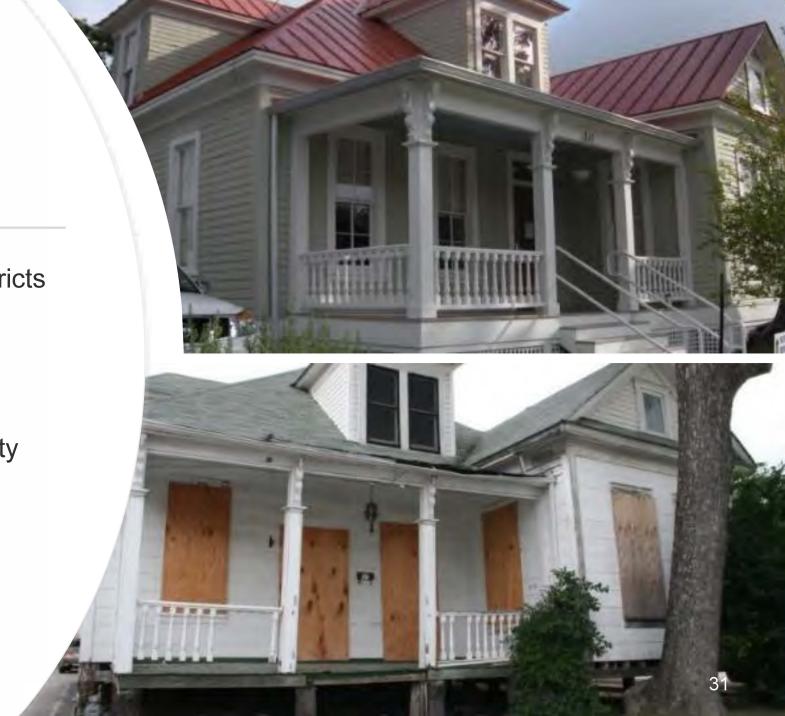


Incentives/Benefits

- Substantial Rehabilitation Tax Program
- New Historic District Tax reduction
- Eligible for grants
- Preserving our neighborhoods and commercial districts to continue to tell their stories of our city and community
- Historic districts hold their value
- Powers heritage tourism

Substantial Rehabilitation Tax Program

- Local historic landmarks and districts
- Residential and Commercial
- Interior and Exterior work eligible
- Investment of 30% of the current appraised improvement value
- Ad Valorem Relief of *City* Property Taxes
 - 10-year freeze of pre-rehab assessment
 - 5 Zero / 5 Fifty assessment *



Substantial Rehabilitation Tax Program

- ✓ Property is designated historic
- ✓ Must be Certified by HDRC, we recommend this step prior to project start
- ✓ Project costs meet at least 30% of the current appraised improvement value. Available on BCAD.org
- ✓ All work must be property permitted and receive all required Certificates of Appropriateness (Verified following completion)

Values		
(+) Improvement Homesite Value;	*	\$150,790
(+) Improvement Non-Homesite Value:	¥	50
(+) Land Hemesite Value:	+	\$49,870

Part 1: Historic Tax Certification

- Submit application before or during project
- Required documents include:
 - Complete plans for interior and exterior rehabilitation, including drawings or photos and narrative
 - ☐ Detailed written narrative of proposed work
 - ☐ Itemized list of expected interior and exterior work
 - ☐ Projected time schedule
 - ☐ Estimated associated costs
 - ☐ Color photos of interior and exterior (before photos)
 - ☐ Color photo of structure from the street

Part 2: Historic Tax Verification

- Submit application once project is complete
- Required documents include:
 - ☐ Detailed written narrative of completed work
 - ☐ Itemized list of completed interior and exterior work
 - ☐ Completed time schedule
 - ☐ Itemized list of final associated costs
 - ☐ Color photos of interior and exterior (after photos)
 - ☐ Color photo of structure from the street
 - ☐ Final Building Inspection clearance: Closed permits or Certificate of Occupancy and Certificates of Appropriateness

Timeline

- Determine scope of work and cost estimate
- Submit application for approval for exterior work and HDRC review of Tax Certification
- Tax Certification approved

- Complete permit process and complete full scope of work
- Submit HDRC application for Tax Verification
- Walkthrough with OHP staff on site
- · Verification approved

- OHP submits verifications to BCAD
- Tax reduction applies to the following year's taxes.
- Every year after Tax Verification BCAD requires applicant to submit another application and provide copy of the Tax Verification Letter

Notes

- The Substantial Rehabilitation Tax Incentive will be applied to the property taxes the year following Tax Verification
- The tax incentive is applied to the Entity 21: City of San Antonio property tax line only:

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
06	BEXAR CO RD & FLOOD	0.023668	\$241,470	\$241,470	\$57.15
08	SA RIVER AUTH	0.018580	\$241,470	\$241,470	\$44.87
09	ALAM COM COLLEGE	0.149150	\$241,470	\$241,470	\$360.15
10	UNIV HEALTH SYSTEM	0.276235	\$241,470	\$241,470	\$667.02
11	BEXAR COUNTY	0.277429	\$241,470	\$241,470	\$669.90
21	CITY OF SAN ANTONIO	0.558270	\$241,470	\$241,470	\$1,348.06
57	SAN ANTONIO ISD	1.530950	\$241,470	\$241,470	\$3,696.78
CAD	BEXAR APPRAISAL DISTRICT	0.000000	\$241,470	\$241,470	\$0.00
	Total Tax Rate:	2.834282			
			Taxes w/Current Exemptions:		\$6,843.93
			Taxes w/o Exemptions:		\$6,843.94

Notes

 The incentive is tied to the property and transferrable to new owners.





Disclosures

- OHP's <u>Historic House Disclosure</u>
- 2 different Property disclosures
 - Texas Realtors (TXR-1406)
 - TREC (No.55-0)

	Previous treatment for termites or WDI	
(Historic Property Designation	Previous termite or WDI damage repaired	
Previous Foundation Repairs	Previous Fires	
Previous Roof Repairs	Termite or WDI damage needing repair	
Previous Other Structural Repairs	Single Blockable Main Drain in Pool/Hot Tub/Spa*	
Previous Use of Premises for Manufacture of Methamphetamine		
(TXR-1406) 09-01-19	_, and Seller:, Page 2 of 6	
Caller's Disclosure Notice Concerning the Drangety at	Page 4	
Room additions, structural modifications, or o	(Street Address and City) e Yes (Y) if you are aware, write No (N) if you are not aware. other alterations or repairs made without necessary permits or not i	
9. Are you (Seller) aware of any of the following? Write	(Street Address and City) e Yes (Y) if you are aware, write No (N) if you are not aware. other alterations or repairs made without necessary permits or not in nat time.	
9. Are you (Seller) aware of any of the following? Write Room additions, structural modifications, or compliance with building codes in effect at the Homeowners' Association or maintenance feet	(Street Address and City) e Yes (Y) if you are aware, write No (N) if you are not aware. other alterations or repairs made without necessary permits or not in nat time.	

Deconstruction

Phase I	Effective date of City Council Adoption	City-executed demolitions that fall within the parameters of Phase II.	Approximately 3% of demolition permits.
Phase II	Effective January 1, 2023	Residential single family, multifamily 4 units or less, and rear accessory structures built in 1920 or earlier, citywide; plus residential single family, multifamily 4 units or less, and rear accessory structures built in 1945 or earlier, with a historic zoning overlay or located within a Neighborhood Conservation District (NCD).	Approximately 28% of demolition permits.
Phase III	Effective January 1, 2025	Residential single family, multifamily 8 units or less, and rear accessory structures built in 1945 or earlier, citywide; plus residential single family, multifamily 8 units or less, and rear accessory structures built in 1960 or earlier, with a historic zoning overlay or located within a Neighborhood Conservation District (NCD).	Approximately 40% of demolition permits.

MAINTENANCE

In the City of San Antonio, all properties are subject to a maintenance code.

All property owners must preserve their property against decay, deterioration, and other defects.

Please remember that **demolition by neglect** is a violation of UDC Sec. 35-615, which is subject to a municipal court case filed against the property owner for deferred property maintenance.

Vacant buildings may be subject to additional maintenance requirements. For more information visit www.sanantonio.gov/historic/VacantBuildings.



Amy Fulkerson

ScoutSA Senior Historic Preservation Specialist

Architectural styles













Development History

Augustus Koch, 1873 Bird's Eye View

Border city

American expansion westward

Environmental

1870

Dallas: ~3,000

Austin: 4,500

Houston: 9,500

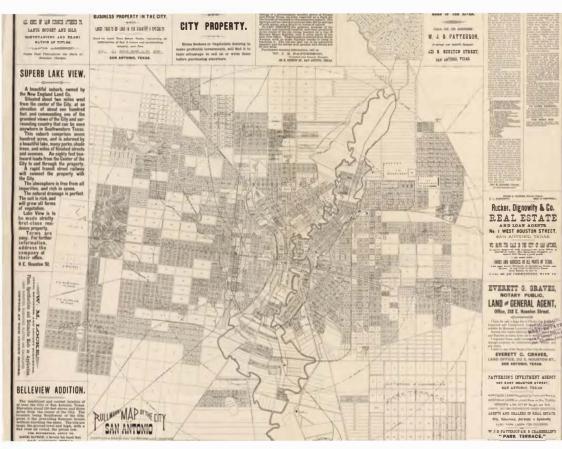
San Antonio: 12,000

Galveston: 14,000



Before the railroad

Development History



1890

Austin: 14,000

Houston: 27,500

Galveston: 31,500

San Antonio: 37,800

Dallas: 38,000

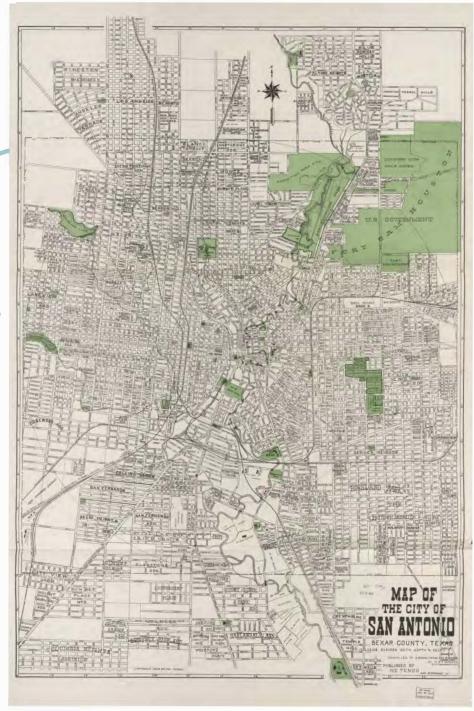
Development History

Biggest City in Texas

- 1900, 1910, 1920
- Flood risk
- 1921 catastrophic flood → Construction of Olmos Dam in 1926



Image courtesy of the Conservation Society of San Antonio Foundation



Historic Districts

32 Local Historic Districts

First: King William, 1968

Most recent: Rinconcito de

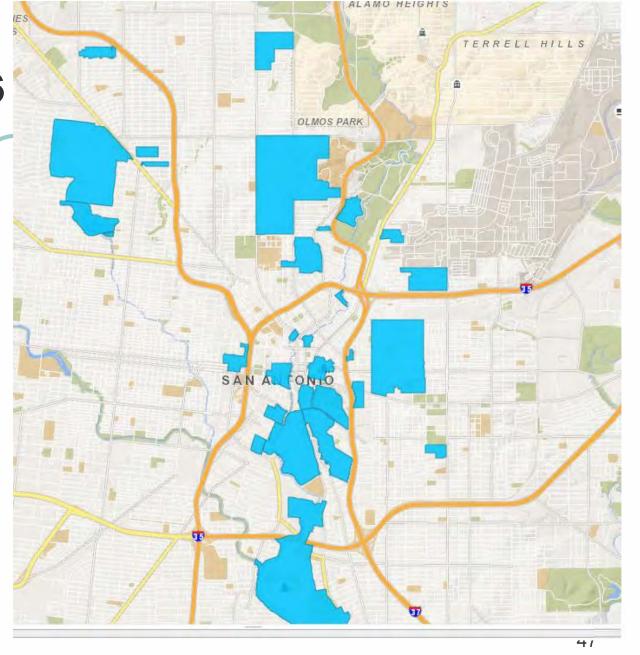
Esperanza, 2020

Largest: Mission (over 1,600

parcels)

Smallest: Woodlawn Lake (2

parcels)



5 Common Styles



Folk Victorian



Queen Anne







Tudor Revival Spanish Eclectic

Craftsman

Folk Victorian

1870-1910

- Most common type of Victorian architecture
- Often one-story
- Simplified forms (rectangular or L-shaped)
- Porches
- Spindlework porch detailing and brackets (often replaced)





Folk Victorian







Queen Anne

1870-1910

- Asymmetrical massing
- Irregular, often steeply pitched roof shape
- Turrets, bay windows
- Porches
- Decorative railing and brackets
- Textured wall surfaces







Queen Anne











Craftsman

1905-1930

- Low-pitch gable roof
- Exposed rafters
- Brackets
- Wide front porch
- Square columns often with sloping sides
- Generally associated with the bungalow form







Craftsman











Tudor Revival

1900 - 1940

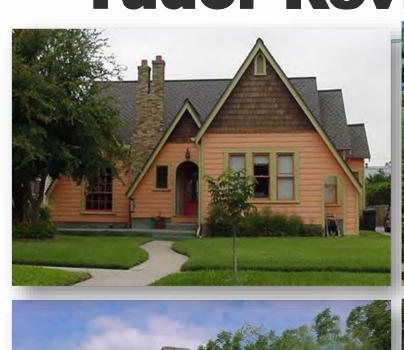
- Dominant cross-gable on front façade
- Steeply pitched roof
- Half-timber on exterior
- Massive chimney
- Arched entry
- Tall, narrow windows







Tudor Revival













Spanish Eclectic

1915 - 1940

- Low-pitched roof
- Little eave overhang
- Arched door or windows
- Red tile roof
- Stucco cladding



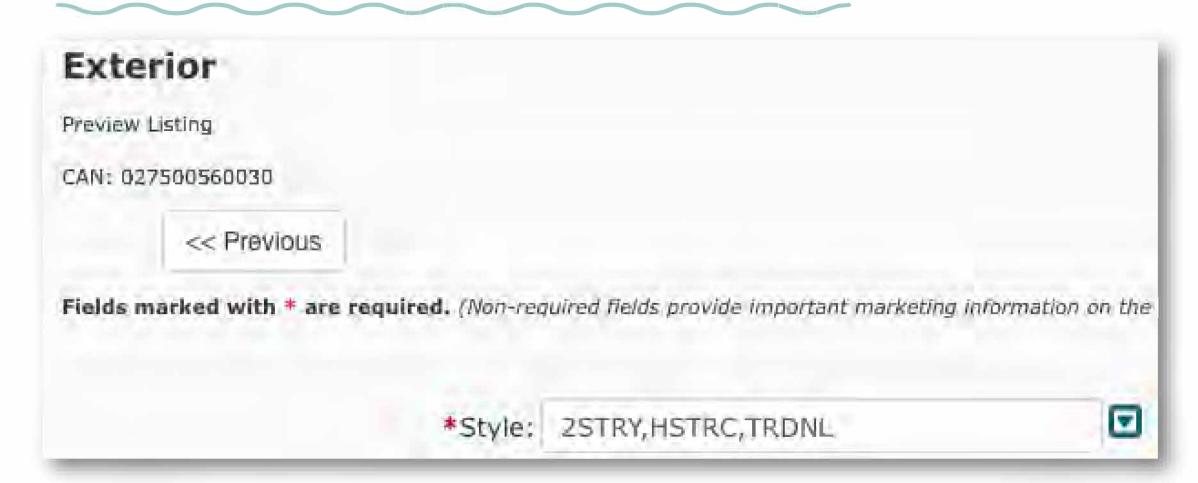




Spanish Eclectic



Styles on MLS



Styles on MLS

"Exterior – Style" Options

1STRY One Story 2STRY Two Story 3+3 or more **SPLIT Split Level CONT** Contemporary COLNL **TUDOR Tudor SPNSH Spanish**

RANCH Ranch HSTRC Historic/Older TRDNL Traditional MDTRN Mediterranean **TEXAS Texas Hill Country** A-FRM A-Frame CABIN Log Cabin **VCTRN** Victorian



Queen Anne



Spanish Eclectic



Folk Victorian

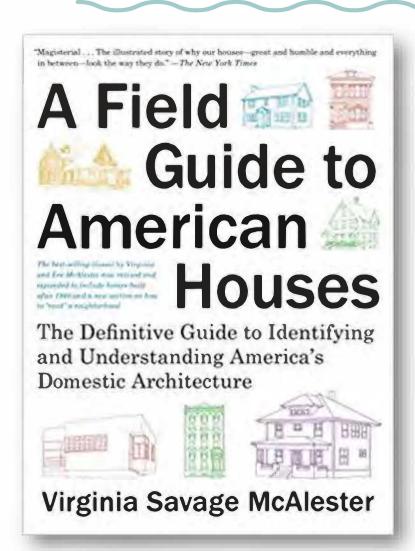


Tudor Revival



Craftsman

Resources: Architecture



A Field Guide to American Houses: The Definitive Guide to Identifying and Understanding America's Domestic Architecture

Virginia Savage McAlester

Revised edition published in 2015 Only \$9.99 on Kindle!

Resources: Historic research

Primary Sources

- City Directories
- Newspaper Archive
- Deed Records
- Historic Aerials
- Sanborn Fire Insurance Maps

Local Archives

- Public Library
 - Texana Room
- San Antonio
 Conservation Society
 Library & Archives
- Bexar County Clerk

Products

Designation \$150 Verification

Historic \$350 Assessment Purpose: Review of property to document OHP's survey, research, and evaluation of potential historic significan

Requests come from:

- Property owners
- Developers
- Neighborhood Associations
- Community Organizations

Designation \$150 Verification

Benefits

Designation Verification

- Part of due diligence for future development projects
- Provides all survey documentation and research available in OHP files
- Written confirmation of designation status

Historic \$350 Assessment

Historic Assessment

- Part of due diligence for future development projects
- Increases transparency of a process taking place behind the scenes
- Fills in the gap between permit requests and approvals
- Produced by qualified professional staff with relevant education and experience

Includes

Historic Research

- Local archives
- Historic maps & aerial photographs
- City Directories
- Newspapers
- Property records

Survey Data

- Pre-existing survey data
- Brief architectural description
- Photo



Property Address: 402/406 San Pedro Known Name: CASA

1 Application Details

Applicant: Terri Rubiola, DH Realty Partners, Inc. Type: Historic Assessment Date: February 28, 2018

The structure at 402/406 San Pedro (called 402 San Pedro in this document) is a one story Italianate commercial structure built in 1929 for Salling's, a local grocery store. Jacob Rubiola Properties Lau currently owns the building

San Pedro Avenue, connecting San Antonio's earliest suburbs to downlown parallel to San Pedro Ereek

streetcar route in 1 nearldow establish 1920s, m

Plaza), th

Findings

candy shop and a grocery store were located on the site. Salling's Grocery at 402 San Pedro was designed by local architectural firm Adams & Adams, Established in 1909, this firm produced many prominent structures in San Antonio, including the San Antonio Drug Company, the National Bank of Commerce, the F.W. Woolworth Building and Jefferson High School

Salling's, established in 1912, operated eleven other stores in San Antonio by 1929. The location at 402 San Pedro was the largest of the dozen locations. Stores served many of the prominent contemporary suburbs of San Antonio, including Alta Vista, Beacon Hill, Highland Park, Alamo Heights, Tobin Hill, West Flightands, and Lavaca. Many of these locations remain, repurposed for other retail uses. Their main office was located near the railroad on East Houston Street. The San Antonio Light celebrated the opening of the new store with 10 pages of coverage and advertisements for the store and its vendors. Headlines including "New Building Masterpiece in Both Architecture and Convenience" and "Started Here Seventeen Years Ago. Now Operating One of the Largest Food Store Chainshi the Southwest" Illustrate the significance of the occasion for the community, Salling's remained in the structure until



1936, when Studer Photo purchased the property. A local firm established in 1929, Studer Photo Company used 402 Sari Pedro as their headquarters and remained at this location through at least 1975

402 San Pedro reflects the commercial development of the San Pedro corridor. Several one-story brick commercial structures filled out the block to the east in the early twentieth century. The surrounding residential neighborhood of Tobin Hill flourished as one of San Antonio's early/buburbs

3 Architectural Description

Thelstru footprin facade a with red

the struc gabled fa element Manylog

Description

Architectural

small window opening and pedestrian door on the southern elevation. The details and massing of the structure embody Italian Renaissance and Spanish Eclectic architecture with a symmetrical facade. decorative arches above both entry doors and windows, arched dentals beneath both gables that also extend around the north and south elevation, and a red clay barrel tile roof.

There is a large asphalt parking area that faces San Pedro Avenue. Two free standing signs are located on the San Pedro side of the street; a tall pole sign with neon letters and a newer free-standing sign with two cabinets.

4. Londmork Criteria

402 San Pedro is not currently designated as a local landmark or included in a local historic district. Staff concludes that the property meets the following criteria:

4. Its identification as the work of a master builder, designer, architect, or landscape architect whose individual work has influenced the development of the community, county, state, or nation; as a structure designed by Adams & Adams, a prominent local architectural firm.

5 Its en period.lt commer

7 Itshun lesture;

Landmark **Criteria**



11. It is distinctive in character, interest or value; strongly exemplifies the cultural, economic, social, ethnic or historical heritage of San Antonio. Texas or the United States: for its role as the flagship store for Salling's Grocery as well as the headquarters for Studer Photo Company, both successful local businesses in their time that represent the economic heritage of San Antonio.

5. Recommended Treatment

Basedion this assessment, 402 San Pedro meets fourtof thehsixteen criteria listed in UDCISection 35-607(b). In order to be eligible for landmark designation, a property must meet at least three of these

uncover mi have been colonnade. not intend treatment structure.h required for

Outcome / Recommended **Treatment**



From San Antonio Elphi, 16 May 1929, p 5-6

