



# CITY OF SAN ANTONIO

P.O. BOX 1314, San Antonio, TX 78295, Phone: 1-844-392-6325

## ALARM PERMIT APPLICATION

Please type or print in  
BLOCK CAPITAL LETTERS  
clearly inside the box.

(Please print)

☐ Senior Citizen

Is the resident a victim as  
defined in subsection 25-56(s)? ☐ Yes ☐ No

Type of Alarm:

☐ Residential

☐ Commercial

☐ Govt Entity

☐ Burglary

☐ Robbery

☐ Fire

Name of Registration Holder:

Business Name:

Name of responsible party:

Alarm Location:

Include Building/Apt #)  
Include Suite or Unit #)

City:

State:

Zip:

Billing Address:  
(if different)

City:

State:

Zip:

Enroll to Go Paperless:

☐ (If enrolled, you opt for email notifications and you will no longer receive notifications by USPS. If not enrolled, you agree to receive notifications by USPS.)

Email Address:

(If enrolled to Go Paperless,  
valid email address is mandatory.)

Home Phone:

Cell Phone:

Office Phone:

### EMERGENCY CONTACTS

Name:

Phone #1:

Phone #2:

Name:

Phone #1:

Phone #2:

### SPECIAL CONDITIONS

In order to ensure the safety of our officers, the public and to enable the City of San Antonio Police Department to better protect your property, please provide information regarding potentially hazardous circumstances (i.e. guard animals, weapons, hazardous substances, etc.)

Comment:

### ALARM INSTALLATION DETAILS

Alarm Installation Date:

Phone #:

Alarm Installation Company:

Address:

Monitoring Company:  
(if different)

Address:

Phone #:

### PLEASE READ THE FOLLOWING AND SIGN:

This is to certify that as the applying principal, my immediate family, tenants, or employees who have access to the protected premises have been given training which includes procedures and practices to follow in the event that the alarm system is accidentally activated, I also acknowledge that the installation company left me a set of written instructions for the alarm system, including written guidelines on how to avoid false alarms. The Police response may be influenced by factors including, but not limited to, the availability of officers, priority calls, traffic conditions, emergency conditions and staffing levels.

Signature: (Owner)



Date:

"In accordance with the City of San Antonio, Texas - Code of Ordinances Chapter 25 - POLICE ARTICLE IV. - ALARM SYSTEMS, if you have an active alarm system in the City of San Antonio, Texas, it must be registered with the City of San Antonio separately. The fee for an alarm registration/renewal is set forth below and shall be paid by the alarm user."

### Initial Permit Registration/Annual Permit Renewal Fees

- Residential (Police & Fire) : \$40.00
- Senior Citizen (65 or older) : \$30.00
- Commercial (Police) : \$100.00
- Commercial (Fire) : \$100.00

"Victim" means a person who is the subject of an offense under the Texas:  
(1) V.T.C.A., Family Code §§ 71.004 (family violence) or 261.001(1) (child abuse); or  
(2) V.T.C.A., Penal Code §§ 22.011 (sexual assault), 22.021 (aggravated sexual assault) or 42.042 (stalking).  
(Ord. No. 76472, § 1, 9-10-92; Ord. No. 2015-06-18-0563, § 1, 6-18-15)

For Customer Service Call: 1-844-392-6325

Mail this form and payment to:

City of San Antonio False Alarm Reduction Program  
P.O. BOX 1314, SAN ANTONIO, TX 78295