



CITY OF SAN ANTONIO  
**METROPOLITAN HEALTH DISTRICT**

Immunization records for your child and/or yourself can **ONLY** be purchased at our Eastside Immunization Clinic located at:

210 N. Mel Waiters Way (formerly 201 N. Rio Grande)  
San Antonio, TX 78202  
**Phone:** (210) 207-8894  
**Monday - Friday:** 8am - 3pm

There is a **\$5.00** charge per immunization record.

- \*Cash and checks accepted (no third party checks)
- \*Credit cards accepted if ID is current & credit card holder is present
- \*No debit cards of any kind accepted

Also, please note that we have **15 days** to honor your request.

**Information Needed for Immunization Record Release:**

\*Please see this [list of all acceptable forms of identification](#) listed below.

**Minor Child's Record (patient under 18 years)**

- Proof of guardianship (should be an original document that states parent/guardian and child's name such as: an original birth certificate, school records identifying parent, or original court documents showing permanent custody).
- Identification of parent requesting record – must match the guardianship documentation.

**Adult Record (patient 18 years & older, requesting their own medical record)**

- Primary form of ID (see list of all acceptable forms of identification); **OR**,
- TWO secondary forms of ID; **OR**,
- ONE secondary form of ID and TWO supporting documents.

**Adult Collecting Someone Else's Record**

- Patient Authorization/Restriction for Release of Medical Records must be signed by the record owner giving the presenting adult permission to collect the record.
  - The Patient Authorization/Restriction for Release of Medical Records must be notarized unless signed by record owner in the presence of San Antonio Metropolitan Health District Immunization Program Clinic staff.
- Identification of individual presenting for the record (see list of all acceptable forms of identification).