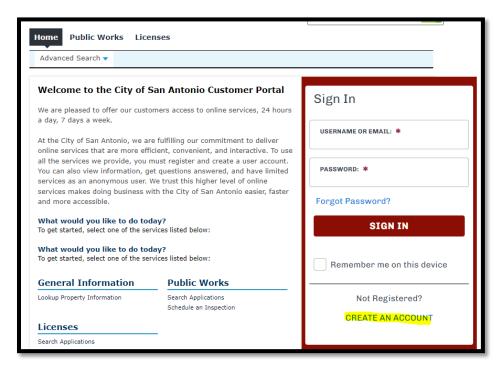
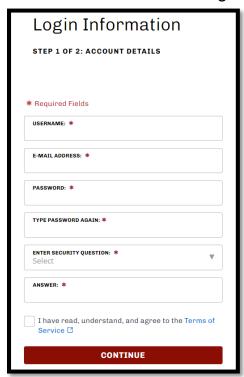


PWD – Civic Platform Individual Account Process

1. Go to https://aca-prod.accela.com/COSA/default.aspx and click on Create an Account.

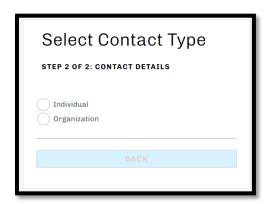


2. Fill out the information on the Login Information page. Click Continue.

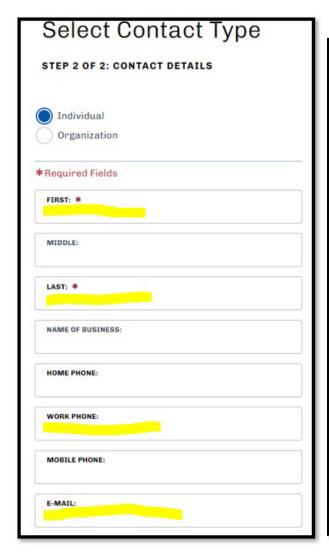


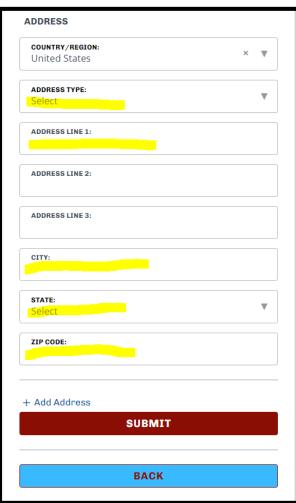


3. Select Individual and fill out the required information. Click Submit.



4. Fill in the highlighted sections of the requested information. Click Submit.







5. You will receive a message stating you have successfully set up your account.

