

# HISTORIC & DESIGN REVIEW: Which commission will review my project?



All requests for work to the exterior of a historic property require approval through a Certificate of Appropriateness (COA). A COA can be issued administratively by OHP staff, or referred to one of two local commissions for review and approval:

- Historic and Design Review Commission (HDRC)
- HDR Compliance and Technical Advisory Board (HDRCTAB)



## HDRC

Meets 2x per month

- Demolition of a Landmark
- Landmark / District Designation
- New Construction (Including RIO, Downtown)
- Additions
- Comprehensive Rehabilitation
- Historic Tax Incentives
- Signage
- Public Property

## CTAB

Meets 1x per month

- Change in materials (roofing, siding, skirting, porch decking, etc.)
- Window or door replacement
- Site elements (walkways, driveways, fencing, and landscaping)
- Painting or treatment of masonry including brick, stucco, or plaster
- Work without approval\*

*\*Work beyond scope or amendments to COAs will be reviewed by whichever body originally took action*



**HISTORIC  
PRESERVATION**