

Applicant Name: \_\_\_\_\_

## SELF EMPLOYMENT CERTIFICATION

Use this form to provide a summary of your self-employment income and expenses from the last twelve months. Please include a detailed income / expense report for this period, if possible. Additionally, please attach a complete copy of your most recent tax return, including form 1040, Schedule C, bank statements and any other documentation to support the information provided on this form.

Name of Self Employed Person: \_\_\_\_\_

Business or Occupation: \_\_\_\_\_

Start Date of Self-Employment: \_\_\_\_\_ Base Pay Rate/ Hourly Wages: \$ \_\_\_\_\_

Avg. # hours worked/week: \_\_\_\_\_ hours      Avg. # weeks worked/ year \_\_\_\_\_ weeks

Do you file income taxes for your self-employment? \_\_\_\_\_

**Self -employment income for last 12 months: from (date) \_\_\_\_\_ to (date) \_\_\_\_\_**

<b>Gross Income you received from self-employment</b>			
Amount	Frequency	Verification – Contact Person/ Job Address	<b>AGENCY ONLY</b>
\$	<b>TOTAL GROSS INCOME (for last 12 months)</b>		

<b>Business Expenses (expenses that you incurred as a result of conducting your business)</b>			
Amount	Frequency	Description of Expense	<b>AGENCY ONLY</b>
\$	<b>TOTAL BUSINESS EXPENSES (for last 12 months)</b>		

<b>Net Income (total income minus total expenses)</b>			
Total Gross Income	Total Expenses	Net Annual Income	<b>AGENCY ONLY</b>

I hereby certify that the information provided on this form is true and correct to the best of my knowledge. I understand that the information will be verified to the extent possible; and that I may be subject to prosecution for providing false or fraudulent information.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_